

Centre County Library and Historical Museum Board of Trustees

Thursday, April 2, 2020 (rescheduled March meeting)

6:30 pm

Centre County Library, Bellefonte, PA

Trustees Present: Matt Bonchack, Kate Pasch, Justin Miller, Margaret Gray, Helen DeFilippis, Lindsey Kurtz, Carl Ingelsby, Richard Thompson, not present Melissa Hombosky

Staff Present: Denise Sticha

Call to Order: Matt Bonchack, President at 6:28p

Meeting was held remotely via the Zoom due to COVID-19 pandemic

Review and Approval of Minutes: Inglesby motioned to approve the minutes of the February 2, 2020 Board of Trustees meeting. Miller seconded. Gray and DeFilippis abstained. Motion carried.

Consent Agenda

Approval of Reports:

Finance report: No trustees had questions or comments for further information. Denise updated that payroll seems to be running a little high due to 3 pay periods in January. Sticha reconnected with Kristin Combs about our investments

Operations Report-Sticha updated that during the pandemic closure they are receiving many requests about helping patrons with card issues and continuing to partner with Schlow to make access to materials/services seamless. Sticha is working with staff to improve our interface of the website, Attended a Centre Foundation/Centre Gives workshop. We have our own Zoom room through Schlow

Property Committee: has been meeting. Denise provided updates that progress continues for chimney repair on Historical Museum. The committee continues to meet and address property needs. Centre Hall Library Association did not have a meeting in March.

Finance Committee: meeting for April 8 at 4 pm Kristin Combs wants to review our plan for our investments. The Finance Committee recommended that Denise explore the requirements for submitting an application to the Paycheck Protection Program and proceed as appropriate.

Personnel Committee: PMRS resolution-no other questions from trustees. Keep what we have-Motion to pass resolution as presented without addendum 2020-01 as submitted effective today Kurtz motioned, Miller seconded

Fundraising Committee: United Way site visit-no site visits this year. Virtual meeting will happen with Sticha, staff member from United Way and Panel Chair. 4/16 at 0930. Sticha updated that Centre Gives will happen during pandemic and we are working to develop a strategy.

Nominating Committee: No report

No Federation report

Planning –no report, Nomination- no report and Fundraising-Helen updated that

Executive Session-DeFilippis motioned to enter executive session and Inglesby seconded. Executive session entered at 7:15p

Comments for the good of the order:

Thompson motioned we adjourn, Miller seconded