

Centre County Library and Historical Museum Board of Trustees
Centre County Library, Bellefonte
Thursday, April 25, 2019
6:30 p.m.

Board Members Present: John Sengle, Karen Drosnes, Justin Miller, Janet Santostefano, Matthew Bonchack

Staff Present: Denise Sticha, Robbin Degeratu

Guests Present: Andrew Naugle, Abigail Weiser, Kara Leonori, Rachelle Weiser, Deb Leonori, Francie Shreve

Call to Order: John Sengle, President, called the meeting to order at 6:30 pm.

Public Comments: Abigail Weiser, Kara Leonori, Rachelle Weiser, Deb Leonori, and Francie Shreve of Girl Scout Troop 40024, which meets in the Little House behind the Museum, made a presentation to the Board. Abigail and Kara provided an overview of their Girl Scout Cadette Silver Award project, focused on extensive renovations to the interior of the Little House. Board made recommendations to assist with project. The Property Committee will meet onsite with the Girl Scouts and their parents to make sure all upgrades are in order once the fundraising is complete.

Minutes of March 28, 2019: Mr. Bonchack made a motion to approve the minutes of March 28, 2019 as submitted, Mr. Miller seconded. The motion passed with three votes in favor and two abstentions.

Approval/Amendment of the Agenda: Ms. Drosnes made a motion to approve the agenda as submitted. Ms. Santostefano seconded. Motion carried.

Approval of Reports:

Finance Reports: Ms. Sticha summarized the report and noted that no unusual expense or revenue emerged during the first quarter. Upon review of the Account Balance Summary and Profit & Loss, the Board made several requests regarding the display of information for ease of review, as well as additional updates to several fields. Ms. Drosnes made a motion to approve the financial documents. Ms. Santostefano seconded. Motion carried.

Director's Report: Ms. Sticha highlighted the Centre County Commissioners' Proclamation and noted that the RFP for the Keystone Grant has been released. She also highlighted NOVEL Con, the 1818 Map of Bellefonte project, and the Young Author and Illustrator Contest Awards Ceremony.

Federation Report: Progress on StoryWalk is steady, and a project manager has been hired (Don Coine). Targeting Autumnwood Park (Ferguson Township) and Tri-Municipal Park (Centre Hall area) for installation. Ms. Sticha also noted upcoming meetings with elected officials to rally support for request for increased funding from the State for public libraries.

New Business: None.

Old Business:

Keystone Grant Update: The RFP will be issued on April 29, 2019, with a deadline of May 24, 2019. Proposals will be opened on May 28, 2019, and the award will be announced on June 11, 2019 at the

meeting of the Centre County Commissioners.

Committee Reports:

Finance: The Finance Committee presented the revised draft Investment Policy. Following discussion of a number of items, Ms. Drosnes made a motion to accept the draft Investment Policy with the following revisions: (1) eliminate section "K", (2) eliminate all of section "J" except for the part labeled "d", (3) Move "J.d." under section "I" to create "I.d.", (4) add "I.e." to read, "Portfolio performance should be compared to an appropriate benchmark on a regular basis." Mr. Bonchack seconded. Motion carried.

Personnel: None.

Property: The Property Committee reviewed the proposals submitted for the Museum roof and gutter project; three bids were submitted. The Committee is collecting information and following up with all three businesses. The Property Committee has scheduled a meeting to come to a final recommendation to present to the Board via email for a vote.

Planning: Ms. Sticha noted that the Federation is working to complete a strategic plan, which includes library technology services.

Nomination: Mr. Sengle noted that the Centre Hall appointment has not yet been made, but that Pat Smith may be interested in serving as this representative. Mr. Smith has a background in development and recently joined the Centre Hall Library Association. Mr. Naugle, a guest at the meeting, is also a prospective Board member. Three seats will open at the end of 2019.

Fundraising: Centre Gives is scheduled for May 7-8, 2019 with a goal of \$18,000. Ms. Sticha noted that she is beginning to work on municipal solicitations, and will make a particular effort to solicit donations from municipalities that have not given in the past.

Strategic Planning: None.

Comments for the Good of the Order and Adjournment: Ms. Sticha noted that the District Advisory Council met on April 24, 2019 and the District Contract is signed. She also noted that her participation in the Influencer Panel focused on broadband access in Penns Valley was well-organized and went quite well. She went on to briefly describe the United Way Site Visit, which focused on Family Place, and noted that she provided a demonstration of the AWE tablets recently purchase with a State College Downtown Rotary grant to the funding chapter. Mr. Bonchack made a motion to adjourn. Ms. Drosnes seconded. Motion carried. Meeting ended at 8:20 pm.

Respectfully submitted,
Robbin Degeratu
Administrative Director